

# Privacy Notice

This privacy notice describes how ScottishPower Renewables ("SPR") (which includes ScottishPower Renewables (UK) Limited (company number NI028425), having its registered office at 320 St Vincent Street G2 5AD ("we" or "us"), will process personal data of individuals (hereafter "you"):

- Attendees at the event

This privacy notice contains important information about what personal details we collect; what we do with that information and the lawful basis; who we may share it with and why; and your data protection rights.

## What Personal Data do we collect and process?

We will collect the following information from during your attendance at the event:

Full name and signature if your consent is sought and provided

- Your image in photography or video footage, **which may include your voice**

How do we use your personal data?

Under Article 6 of GDPR (Lawfulness of Processing), we must have a lawful basis for processing your personal data. We process your personal data for a number of purposes related to your attendance at our event. The reasons and lawful bases are laid out below.

Purpose	Lawful Basis under Article 6 GDPR
For the purposes of marketing and promotional material for use both internally and externally either via post event communications and Internal Intranet or externally on the companies Social Media Channels	<p>Legitimate interest – we have a legitimate interest to create and advertise promotional material relating to their events. This would be for distance photography/ videography</p> <p>Consent - we rely on your consent for this type processing. We will record your consent via a consent form. To withdraw consent, refer to "Your Rights" section. This would be for close range photography/ videography</p>

We have in place appropriate technical and organisational security measures to protect your personal data against unauthorised or unlawful use, and against accidental loss, damage or destruction.

## Who do we share your personal data with?

In the course of organising and running events, in order to fulfil the purposes listed in this privacy notice, we may share your personal data with other companies within IBERDROLA S.A. Group.

ScottishPower engage with data processors who are third parties that may collect or otherwise process personal data of event attendees as part of the professional services they provide to us e.g. photography or videography.

We have agreements in place with our data processors that restrict the purposes for which they can process the personal data and we will only share personal data that is required to enable them to perform these services.

## How long do we keep your personal data?

We have in place a data retention process so that personal data is not stored or processed for any longer than necessary. How long we keep personal data will depend on the purpose(s) for which it was originally collected.

Personal data which is processed for marketing and promotional purposes, will be stored for the timescales below, depending on the circumstance:

- For photography/ videography taken at a close range, consent will be sought. Personal data relating to this processing will be stored for 2 years OR until consent is withdrawn
- For photography/ videography taken of the event which may include distance range images/ recordings, personal data relating to this processing will be stored for 5 years.

## International Transfer of Personal Data

Your personal data will be processed and stored within the UK or the European Economic Area (EEA). In any instances where this data is to be transferred outside of these areas, we will implement appropriate safeguards and security measures to ensure the protection of your personal data.

**SPR** are part of the Iberdrola Group and as such any data transfers that occur within the group are carried out in accordance with the applicable data protection laws and our Binding Corporate Rules (BCRs). The Iberdrola Group's BCRs reflect European legislation on data protection (General Data Protection Regulation) which means that all companies in our Group have to comply with the same internal rules. You can view a copy of the Iberdrola BCR's [here](#).

Personal data, including photography and videography, published to media outlets (including, but not limited to, print (e.g. news articles), digitally on websites or on our social media platforms e.g. Facebook, Instagram, LinkedIn etc.), has the potential to be viewed worldwide, not just in the United Kingdom. Some overseas countries may not provide the same level of protection to the rights of individuals as UK legislation provides.

## Your Rights

In accordance with Data Protection Legislation, you can exercise any of the following rights

by contacting us at [dataprotection\\_onshore renewables@scottishpower.com](mailto:dataprotection_onshore renewables@scottishpower.com)

- Right of **access** – you have the right to obtain confirmation of what personal data is being processed and to receive a copy of this personal data.
- Right to **rectification** – you have the right to have your personal data rectified if it is inaccurate or incomplete.
- Right to **erasure** (Right to be forgotten) – you have the right to request the deletion or removal of your personal data where there is no lawful basis for its continued processing.
- Right to **restrict processing** – you have the right to request that we block or suppress processing of your personal data.
- Right to **object** to processing – you have the right to object to the processing of your personal data, under certain circumstances.
- Right to data **portability** – you have the right to obtain and reuse your personal data for your own purposes across different services.

- Right to **withdraw consent** - where consent is the lawful basis for the processing of your personal data, you have the right to withdraw this consent at any time. This will not affect the lawfulness of any processing we may have undertaken based on your consent before it is withdrawn

## How to contact us

If you believe that your personal data is not being processed in line with this privacy notice you have the right to lodge a complaint with our Data Protection Officer, by contacting: [dataprotection\\_corporate@scottishpower.com](mailto:dataprotection_corporate@scottishpower.com) or Data Protection Officer, Corporate Security, Scottish Power UK, 320 St Vincent Street, Glasgow, G2 5AD

If you are not satisfied with the response, you have the right to lodge a complaint with the UK Information Commissioner's Office (ICO) by contacting:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF Or Tel: 0303 123 111